Ref No: NSE/CML/2016/3

January 21, 2016

The Company Secretary All Listed Companies

Dear Madam/Sir,

## Sub: Filing of Information on Electronic Platform

This is further to our circular no. NSE/CML/2015/23 dated December 28, 2015.

As per Regulation 10 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 the listed entities shall file the reports, statements, documents, filings and any other information with the recognized stock exchange(s) on the electronic platform as specified by the Board or the recognized stock exchange(s).

Keeping in line with tradition of pioneering initiatives, NSE has launched following E-filing modules on NEAPS:-

- 1) Corporate Governance
- 2) Shareholding Pattern
- 3) Financial Results
- 4) Regulation 13 Investor Grievance
- 5) Regulation 7 Share Transfer Agent
- 6) Regulation 40(10) Certificate w.r.t. Share Transfer
- 7) Reconciliation of share capital audit
- 8) Annual Report

The URL for NSE Electronic Application Processing System (NEAPS) is: - <u>https://www.connect2nse.com/LISTING/</u>.

The Exchange will not accept any physical copy/fax/emails on <u>cmlist@nse.co.in</u>, from January 29, 2016 and the same will not be treated as compliance as per the Listing Regulations, 2015 for the above filings.

The companies are required to file these information through NEAPS only.

The said circular shall be effective from January 29, 2016.

Yours faithfully, For National Stock Exchange of India Limited

Avinash Kharkar Asst. Vice President

P.S:- Fax is an environmental hazard due to usage of paper and carbon. Further Fax is an inconvenient mode of communication compared to electronic filing. It is learnt that a 20ft high tree is hacked to produce 3000 sheets of papers. If all the NSE listed companies give one fax to NSE, one tree will disappear from Earth. As you would appreciate, once you have filed the above information electronically in NEAPS, there is no need to send papers to the Exchange. NEAPs has a facility of automated acknowledgments besides facility to retrieve your earlier filing, take screen shots of filed returns as a proof of filing.